***Appendix 3.1 –Traffic Control Plan***

*For one-time, daily or multiple use on progressive site conditions*

**OBJECTIVE: To protect workers from potential traffic hazards.**

INSTRUCTIONS:

* For a job that requires traffic control on an ongoing basis, please complete all fields prior to set-up.
* Set-up shall be in accordance to the plan and where alterations are required – additional records shall be established or use of daily sheet required.
* Record any changes/irregularities to the Typical Layout (TL) used in Foreman’s Daily Diary.
* Training and those individuals involved with the traffic control to be referenced on this sheet. Always follow Book 7 set-up/take-down procedures.

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| --- | --- | --- | --- | --- | --- |
| Site Name: | | | Project Number: | | |
| Work location: | | | Foreman: | | |
| Type of Work: | | | Superintendent: | | |
| Dates:  From : To: | | Hours of Work:  From: To: | | Posted Speed Limit: | |
| **Volume of Traffic**   * Low * High (3000+ cars/day) * 300 X # of Cars in 3 Min.   = | | **Duration of Work**   * Mobile Operations * Very Short (Max 30 min) * Short (Max 1 day) * Long Duration * Freeway | | **Length of Work**   * Under 50 meters * Over 50 meters * Staggered – Stringing materials etc. | |
| **Hazards / Special Considerations**   * Visibility Weather * Vehicles * Overhead Work Pedestrians * Road Occupation Permit | * Weather * Pedestrians * Night time * Other | | **Traffic Control Person(s)**   * Yes 1 2 or More * No * Radio Contact * Visual Contact | | |
| **Road Type**   * Freeway * Divided * Multi-Lane   **Reference to Book 7**   * Typical Layout # * Or Page # * Other (See Diagram) | | | **Protective Measures**   * Barrels **** Cones * Arrow Board(s) **** Warning Signs * Flashing Lights * Crash Trucks * Sign Trucks * Pace Vehicle * Reduced Speed | | * Cones * Warning Signs * Police * Pilot Vehicle * Other |
| **Notes:** | | | | | |
| **Diagram** | | | | | |
| **Prepared By:** | | | **Date:** | | |

**EQUIPMENT ON-SITE (specify quantities & type):**

|  |  |  |
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| * TC-1 Construction Ahead: | * TC-2 Men at Work: | * TC-3 Lane Closes: |
| * TC-4 Arrow: | * TC-5 Detour Ahead: | * TC-7 Diversion: |
| * TC-9 Diversion Warning: | * TC-10 Detour Signs: | * TC-11 Narrow Lanes: |
| * TC-12 Arrow Board: | * TC-13 Pavement Ends: | * TC-14 Bump Ahead: |
| * TC-15 Bump Signs | * TC-16L Turn Signs | * TC-17t Advisory Speed: |
| * TC-20 Prepare to Stop: | * TC-21 TCP Ahead | * TC-22 Stop/Slow |
| * TC-23 Signals Ahead: | * TC-27 Do Not Pass | * TC-31L Truck Entrance |
| * TC-34 Two-Way | * TC-35 Ramp Closes Ahead | * TC-36 Maximum Speed |
| * TC-39 No Exit | * TC-40L Pedestrian Dir. | * TC-51 Cones (28”): |
| * TC-52 Construction Markers: | * TC-53 Barricades: | * TC-54 Barrels: |
| * Rb-90 Construction Zone: | * RB-91 Yield to On. Traffic | * Rb-92 Road Closed |
| * Wa-16 Merge | * Wb-1A Yield Ahead | * Gf-4 Exit |
| * Variable Message Sign | * Other: | * Other: |

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| **Changes or irregularities to Typical Layout (TL)** |
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**Attendance List**

|  |  |
| --- | --- |
| **Name (Please Print)** | **Signature** |
| **1.** |  |
| **2.** |  |
| **3.** |  |
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* **Please return this form and the attendance sheet to the Health & Safety Dept.**

|  |
| --- |
| **Office Use Only**  **Date Filed:** |
| **Checked By:** |