|  |  |
| --- | --- |
| Description of work | Potential Hazards |
|  | **H M L**🞏🞏🞏 Awkward/sustained postures🞏🞏🞏 Excessive force🞏🞏🞏 Repetitive Movements🞏🞏🞏 Vibration🞏🞏🞏 Compression🞏🞏🞏 Sharp points or edges🞏🞏🞏 Pinch Points🞏🞏🞏 Material falling🞏🞏🞏 Surfaces causing slips, trips or falls🞏🞏🞏 Working at heights🞏🞏🞏 Moving machinery🞏🞏🞏 Chemical contact/fumes🞏🞏🞏 Biological hazards🞏🞏🞏 Electrical currents🞏🞏🞏 Extreme heat or cold affecting🞏🞏🞏 Noise🞏🞏🞏 Combustibles or flammables🞏🞏🞏 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_🞏🞏🞏 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_🞏🞏🞏 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Personal Protective Equipment (PPE) Required (check the box for the required PPE) |
| * Gloves
* Appropriate Footwear
* Protective Clothing
 | * Face Masks
* Welding Masks
* \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
 | * Eye Protection
* Hearing Protection
* **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**
 |
| Safe Work Procedure Checklist: |
| 1. Pre-Operation
 |
| 1. Operation
 |
| 1. Post-Operation
 |
| Training and Reference Information |
| List of Training Information  |
| List of References |
|  |
| Note: Common signs & symptoms of a musculoskeletal injury (MSI) can include pain, burning, swelling, stiffeness, numbeness/tingling and/or loss of movement or strength in a body part. Report these to your supervisor. |
| Competent Persons (the following persons are authorized to operate this equipment/process) |
| Name | **Title** | **Contact Details** |
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SOP Reviewed By: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_