|  |  |  |  |
| --- | --- | --- | --- |
| Description of work | | Potential Hazards | |
|  | | **H M L**  🞏🞏🞏 Awkward/sustained postures  🞏🞏🞏 Excessive force  🞏🞏🞏 Repetitive Movements  🞏🞏🞏 Vibration  🞏🞏🞏 Compression  🞏🞏🞏 Sharp points or edges  🞏🞏🞏 Pinch Points  🞏🞏🞏 Material falling  🞏🞏🞏 Surfaces causing slips, trips or falls  🞏🞏🞏 Working at heights  🞏🞏🞏 Moving machinery  🞏🞏🞏 Chemical contact/fumes  🞏🞏🞏 Biological hazards  🞏🞏🞏 Electrical currents  🞏🞏🞏 Extreme heat or cold affecting  🞏🞏🞏 Noise  🞏🞏🞏 Combustibles or flammables  🞏🞏🞏 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  🞏🞏🞏 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  🞏🞏🞏 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |
| Personal Protective Equipment (PPE) Required (check the box for the required PPE) | | | |
| * Gloves * Appropriate Footwear * Protective Clothing | * Face Masks * Welding Masks * \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | * Eye Protection * Hearing Protection * **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |
| Safe Work Procedure Checklist: | | | |
| 1. Pre-Operation | | | |
| 1. Operation | | | |
| 1. Post-Operation | | | |
| Training and Reference Information | | | |
| List of Training Information | | | |
| List of References | | | |
|  | | | |
| Note: Common signs & symptoms of a musculoskeletal injury (MSI) can include pain, burning, swelling, stiffeness, numbeness/tingling and/or loss of movement or strength in a body part. Report these to your supervisor. | | | |
| Competent Persons (the following persons are authorized to operate this equipment/process) | | | |
| Name | **Title** | | **Contact Details** |
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SOP Reviewed By: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_